

## Community Board Small Grants Scheme

The Small Grants Scheme provides grants of up to £1,000 to community and voluntary groups/organisations across Buckinghamshire especially those working at grass roots and local community level across a wide range of activities.

Grants are also available to £1,000 for emergency funding eg. flood recovery.

Application must be made to the relevant Community Board and funding used for the benefit of the community area concerned.

The aim of the Small Grants Scheme is to support a resilient voluntary, community and social enterprise sector in Buckinghamshire.

We welcome all voluntary and community groups to apply.

### What type of funding can you apply for?

There's a huge variety of projects and activities that we will support, including (but are not limited to):

- equipment
- coaching or training activity
- project costs
- transport costs
- community events and activities

This could include small grants to ensure facilities and volunteers are able to operate safely and funding to support small groups and community projects to reopen.

All applications must provide evidence of 'not for profit' status, projects, and activities in relation to their application.

### Applying for a grant

Applications can be submitted at any time. To apply for a grant, you must use our online application form which can be found here:

[https://account.buckscc.gov.uk/service/Small\\_grants\\_application\\_form](https://account.buckscc.gov.uk/service/Small_grants_application_form)

### Timescales

For emergency funding applications you will need to discuss the urgent nature of the application with the Community Board Manager before applying.

For all other applications we aim to process your application within three working days.

## Criteria

Applicants seeking funding must satisfy the conditions set out in the Community Board Fund under 'who we support' [Apply for Community Board funding | Buckinghamshire Council](#)

If you do not meet these requirements (for example you are not a constituted group) we would still encourage you to get in touch to discuss your situation and project proposal to enable us to explore all options and support available.

Please note all applications are subject to the Council's [Anti-Fraud & Corruption Policy](#)

On project completion you will be asked to provide copies of all receipts and invoices associated with your grant and complete an evaluation form.

Fund awarded may only be used for the purpose specified in the application, it is the applicant's responsibility to contact the officers if there are any changes to the project.

## Who we will support:

Typically, we award grants to:

- constituted voluntary-led organisations with charitable aims
- registered charities
- charitable incorporated organisations (CIO)
- social enterprises
- community interest companies (CIC)
- companies limited by guarantee that have charitable aims
- town and parish councils
- membership groups

## We are unable to accept applications from groups that:

- have not returned monitoring forms for previous grants
- are subject to an investigation by the Charity Commission, the police, or any other organisation in a legal capacity
- fail due diligence or do not comply with Charity Commission guidelines i.e. we would not make grants to organisations that had related bank signatories, several related trustees, income well in excess of the threshold for charitable registration etc.

## We are unable to fund:

- unspecified contributions to general fund-raising appeals or large projects
- for profit or commercial elements of charitable organisations
- non project costs e.g. general core costs and capital items for offices
- public bodies to carry out their statutory obligations
- direct replacement of statutory or public funding
- political activity or campaigning
- contingency funding

- fundraising activities
- sponsored events, multiple trophies, or prizes
- Individuals
- profit making or business ventures, including start-up costs
- activities that are primarily about the promotion of worship/ faith activities (faith organisations may apply for funding towards a project/activity that is open to the whole community and has wider social benefits)

#### We do not normally fund:

- national or regional charities, although we can support local branches of national charities if they are financially independent and locally managed
- salaries
- organisations whose free reserves include more than 12 months of running costs
- medical research and equipment
- organisations that do not have their own bank account (through prior agreement a group may nominate and authorise an organisation to hold the funding on their behalf)
- School PTA and Friends groups unless the project supports the wider community

#### What we will not fund:

- Year-on-year continuation funding
- Contribution to salaries (we can support sessional costs within a project)

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